

ELECTION GUIDELINES FOR A BOARD of DIRECTOR VACANCY

To be a candidate for Board of Directors, a member must meet the following qualifications:

1. Candidate's name must be on the Certificate of Membership for the section in which he/she is a candidate.
2. Candidate must be a member at least one year prior to **October 19, 2025**
3. Candidate must be fully paid up on Annual Membership dues and current with all other fines and assessments.
4. Candidate must have a criminal background check conducted by the Office dated no earlier than October 19, 2025.
5. Candidate must provide the Office with a current Child Abuse History Certification (*certifications are considered current if within 60 months from the date of the last clearance.*)
6. Candidate cannot be a paid employee of the Association.
7. Candidate shall not be the spouse of or co-owner of any membership(s) owned by a current Director.
8. A Candidate with a Major Offense of the campground rules within the past 3-years is ineligible for candidacy.
9. Candidate CANNOT interfere with the Nominating/Election Committee rules regarding the election process. Any violation will render the candidate disqualified. The candidate will be notified of the reason(s) for this disqualification.
10. It is strongly recommended that the Candidate has participated in at least one of the following committees for at least one year, Finance, Management, Rules, By-Laws or Maintenance.


SUBMITTING A LETTER OF INTENT (LOI): This Special Election packet contains the Letter of Intent (LOI), the Election Guidelines and an Observer Form. All eligible candidates who submit a LOI will have their names on the ballots. A signed and dated LOI must be in the possession of the Office by 4:30pm **Friday, September 12, 2025.**

CANDIDATE'S ANNOUNCEMENT: Candidate's qualifications will be verified by the Office and then the Nomination/Election Committee on September 13, 2025. Once verified as eligible candidates, Letters of Intent and Letter of Introduction will be posted on the SRCA website and on all outlying bulletin boards. **Campaigning may begin after posting.** Personal information will be redacted before posting.

CAMPAIGN SIGNS shall not exceed 18" X 24" in size. If your signs exceed the required measurements, you will be asked to adjust them or remove them. **One (1) sign is permitted per lot per candidate, endorsing the candidate only.** Campaign signs are not permitted on any Association lots, common grounds, or bulletin boards. Do not staple or nail to any tree. Campaign signs may be placed on other member's lots with the permission of that member. All campaign signs must be removed by the day after the election.

OBSERVERS: Each candidate is permitted one (1) observer and the observer must be a member of the campground. The candidate should review the instructions on the Observer Form with their designated Observer. **The candidate must submit their Observer's Form to the Office no later than October 16, 2025.**

TIE: A tie in the election of a section director will be decided by a coin toss. A 3-way tie will be decided by high card draw using one suit of a deck of playing cards, with the Ace removed. The Nominating Chairperson or Co-Chairperson will conduct the tiebreaker on Election Day in the Rec Hall. Order of toss or draw is determined by 1st letter of last name.

Chairperson 

LETTER OF INTENT

SECTION A DIRECTOR VACANCY

First

Middle

Last

I, _____ Lot _____ submit my nomination for a Director for a vacancy in Section A for a term expiring September 5, 2027. I hereby signify my intent and willingness to serve, adhering to the Rules and Bylaws of SRCA. I understand I must pass a Criminal Background Check conducted within the last 12 months and provide a copy of my Child Abuse History Certification to the office. **Please contact the office with your personal information so the background check can be completed.** You may include a letter of introduction which will be posted with this LOI. *Your address, phone number and email address will be redacted before Posting.*

Current Address:

Phone: _____

Email: _____

1. What qualifications, special skills, and experience do you have that will assist you as a Board member.

2. What is your motivation for running for the Board and what would you like to see improved to better the campground?

3. If you have actively participated in any committees, please list them below.

The Deadline to submit this LOI is Thursday, September 11, 2025 at the end of business day. Place this signed LOI in a sealed envelope addressed to the Attn: Nominating/Election with your name and lot#. You may drop off at the office OR email to nominating@srcahome.com OR mail to SRCA, Attn: Nomination, 1150 West Park Rd, Slippery Rock, PA 16057. If emailed or mailed, the candidate will be notified if any documents are received by email or mail. If the candidate does not receive confirmation, then they should assume that the documentation was not received.

By signing this Letter of Intent, I affirm that I have received, read and understand the Election Guidelines for a Board of Directors Vacancy of SRCA and meet the requirements to serve as a director

Signature

Date

OBSERVER FORM

SECTION A VACANCY SPECIAL ELECTION

Date: _____

Candidate: _____

Signature of Candidate: _____

Observer: _____

Observer's Lot # _____

Phone # _____

Signature of Committee Chairperson/Designee: _____

Candidate:

Each candidate is permitted one (1) observer. Your Observer must be a member of SRCA. The candidate must submit this form to Nominating Chairman or the Office no later than the date and time listed below.

Observer:

- You must be a member of the SRCA. You are permitted to be present during the vote count on Saturday, October 18, 2025 tentatively at 12 PM.
- You must not interfere with, or in any way hinder, the committee workers. You are permitted to view the counting of the ballot (not results) of only the section for whom they are observing. If you have a question, please see the Nominating/Election Committee chairperson or designee.
- YOU SHALL REMAIN FROM THE BEGINNING UNTIL THE END and ONLY TO OBSERVE. If you should leave before the end, you cannot return
- Observer must remain seated while the committee is counting the ballots

**CELL PHONE USE IS PROHIBITED DURING THE OBSERVING TIME
EXCEPT FOR THE CHAIRMAN AND CO-CHAIRMAN.**

Observer are seated with a distance of not less than 12 feet from the table being used for counting.

This form must be turned into the Nominating/Election Committee Chairperson or Designee by 4:30 PM on Thursday, October 16, 2025. When the candidate submits this from, you will receive a copy of this to give to your observer.

Signature of Observer agreeing to the above
